

Boone County Board of Commissioners Minutes
March 2, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Jeff Wolfe, Donnie Lawson, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:04 am with the pledge of allegiance.

Approval of Minutes for February 18, 2020 (Regular Meeting):

Commissioner Wolfe made a motion to approve the minutes for the February 18, 2020 meeting. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. A contract for professional community and economic development services with Boone County Economic Development Corporation ("the Boone EDC") in the amount of \$125,000. An additional invoice may be submitted if approved by the County Council, not to exceed \$10,000, totaling \$135,000.

Molly Whitehead, Executive Director, thanked the commissioners for their continued support and provided a brief update.

Commissioner Santelli made a motion to approve the professional services contract with the Boone EDC. Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. A JDAI Grant Agreement with Austin McCloskey for the Unity in Community project. The commissioners approved of the agreement and the Unity in Community project during 2019. The agreement was presented at today's meeting for signature.

Commissioner Santelli made a motion to authorize Commissioner Wolfe to sign the document on behalf of the Boone County Board of Commissioners. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Bid Opening for Project 2020-02:

Item was added to today's agenda in error and was tabled to Monday, March 16th as advertised.

In the Matter of Inspection Results for Phase II of the Countywide Bridge Inspections Contract:

Jim Lesh with United Consulting presented the inspection results and findings for Phase II of the Countywide Bridge Inspection Contract. A digital and physical report was provided at today's meeting. Boone County has 190 bridges total, and all were inspected in September of 2019 to reevaluate the condition of the bridges. United Consulting is working with the Boone County Highway Department to develop and implement plans for replacement, rehabilitation, and preventative maintenance.

In the Matter of Annual Highway Department Report:

Craig Parks, County Engineer, presented the Annual Highway Department Report for 2020. Please see **(Appendix #2)** for 2020 Report PowerPoint presentation that was presented at today's meeting.

In the Matter of Workflow Study Presentation:

Huck Lewis with MS Consultants introduced Jason Christoff - Director of Buildings Systems & Architecture with MS, Kyle Bickle - Project Manager with MS, and Monica Weiler with Stratos as their partner. Please see **(Appendix #3)** for the PowerPoint presentation of the proposed study presented at today's meeting.

In the Matter of Boone EDC Contract:

Item was presented under legal.

In the Matter of Resolution 2020-01 Authorizing County Engineer as Purchasing Agent:

County Attorney Bob Clutter presented Resolution 2020-01 authorizing the County Engineer as purchasing agent to execute certain contracts/agreements. Resolution was read aloud pursuant to state law.

Commissioner Santelli made a motion to approve authorizing Craig Parks, County Engineer, as purchasing agent. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. A small professional services agreement with CivilCon, Inc. for the hydraulic sizing of the culverts for Projects 2018-10 and 2018-11. Total cost of services for both projects is \$4,800. Craig Parks will execute the agreements with CivilCon, Inc. as it falls under the Resolution 2020-02 adopted at today's meeting.
2. A quote from Commercial Air Inc. for the removal and replacement of jail showers. Four specialty detention grade shower stalls will be purchased by the County for this year, and the County will plan for an additional four next year. Showers are being purchased directly from the manufacturer and Commercial Air Inc will install. Due to the many unknowns of removing existing showers, the quote in the amount of \$4,377 from Commercial Air is only for the removal and install of ONE shower. After the first shower is installed, the level of effort will be better identified, and a quote for the remaining three showers will be provided.

Commissioner Santelli made a motion to approve the quote from Commercial Air Inc.
Commissioner Wolfe seconded the motion. Motion carried 3-0.

3. The Credit Application with Central Indiana Hardware for the Commissioners execution. This will provide the County the ability to purchase items in the future and have them invoice us later.
Commissioner Wolfe made a motion to approve the Credit Application with Central Indiana Hardware.
Commissioner Santelli seconded the motion. Motion carried 3-0.

4. Nick Parr, Operations Manager, presented the agreement Gravel Conveyors (GCI) for the purchasing of beds, hydraulics, and the install on trucks.
Commissioner Wolfe made a motion to approve the agreement for Gravel Conveyors.
Commissioner Santelli seconded the motion. Motion carried 3-0.

Other Elected Officials:

Sheriff Michael Nielsen thanked the Commissioners for allowing the flags to be at half mast today to honor Deputy Jake Pickett and his sacrifice. It was then requested to have a moment of silence.

In the Matter of Public Comments:

Cindy Holmes, Boone County Resident, requested an update on the proposed 2nd Amendment Resolution that was submitted about a month ago. County Attorney Bob Clutter stated that he is doing legal research on that. A proposed ordinance was originally submitted, and a proposed resolution later followed.

In the Matter of Document Signing:

1. An affidavit of payment for Butler Fairman & Seufert in the amount of \$598.60 for the courthouse south walk entrance inspection – general services paid out of the 2016 COIT Bond.
Commissioner Wolfe made a motion to approve the affidavit for payment for Butler Fairman & Seufert. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting**See (Appendix #2)**

Commissioner Santelli made a motion to approve claims as submitted.
Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

- The Commissioners acknowledge that they received the 2019 Purdue Extension Annual Report.

With no further business, Commissioner Wolfe made a motion to adjourn at 10:24 am.
Commissioner Santelli seconded the motion. Motion carried 3-0.